



பெரியார் பல்கலைக்கழகம்  
**PERIYAR UNIVERSITY**

NAAC A++ Grade - State University - NIRF Rank 59, NIRF Innovation Band of 11-50  
SALEM- 636011, TAMIL NADU

Internal Quality Assurance Cell Meeting

Date: 22.04.2024

Time: 03.00 pm.

**Minutes**

Item No	Particulars
1.	<b>Confirmation of Previous IQAC Meeting (15.12.2023) Minutes</b>
	<b>Confirmed and Approved</b>
2.	<b>Submission of AQAR 2022-23 to the Syndicate of Periyar University</b> <p>The Annual Quality Assurance Report (AQAR) has to be submitted to the NAAC every year. The AQAR for the academic year 2022-23 was submitted to NAAC through NAAC portal on 21.02.2024. The same was submitted to the 115<sup>th</sup> Syndicate of Periyar University held on 08.03.2024 for information which has been noted by the Syndicate of Periyar University.</p> <b>This matter is placed before the IQAC Committee for information.</b>
	<b>Noted</b>
3.	<b>NAAC (Margadarshan) Mentor-Mentee Scheme</b> <p>IQAC submitted the Status report and Utilization Certificate to NAAC on 22.02.2024. In this connection, on 11.03.2024, NAAC communicated that the amount claimed may not be reimbursed as few mentee institutions have not completed the accreditation process.</p> <p>The matter was placed before the Hon'ble Vice Chancellor who suggested to send reminder to NAAC. In this regard, Periyar University sent a letter on 10.04.2024 to the NAAC seeking 50% of the sanctioned amount to be reimbursed.</p> <p>In response to the above, NAAC informed on 16.04.2024 that only three mentee institutions have undergone accreditation process so as per the Margadarshan Scheme the amount sought cannot be reimbursed.</p> <b>This matter is placed before the IQAC Committee for suggestion.</b>

	<p><b>It was suggested to the IQAC for submit a note order to the Hon'ble Vice Chancellor for necessary guidance.</b></p>
4.	<p><b>Feedback Collection: 2023-2024</b></p> <p>Every year, the feedback from Stakeholders (Students, Alumni, Employers and Faculty members) has to be collected and analysed, and a report has to be prepared for NAAC purpose. IQAC is collecting the same for the academic year 2023-2024 since first week of April. In this connection, IQAC seeks permission to analyse the collected data and submit a report to the Hon'ble Vice Chancellor on or before 15.06.2024.</p> <p><b>This matter is placed before the IQAC Committee for Approval.</b></p>
	<p><b>Approved</b></p>
5.	<p><b>EDP for Affiliated Colleges</b></p> <p>In order to upskill the executives / non-teaching officials in the affiliated colleges of Periyar University, IQAC plans to organise an Executive Development Programme during the last week of June. IQAC seeks permission from the committee to organise the same.</p> <p><b>This matter is placed before the IQAC Committee for Approval.</b></p>
	<p><b>Approved</b></p>
6.	<p><b>Proposals for FDP/ATP/EDP</b></p> <p>During the academic year 2023-2024, IQAC in association with University Departments organised programmes like Faculty Development Programme (FDP)/ Administrative Training Programme (ATP)/ Executive Development Programme (EDP) for enhancing the technical skills of Teaching and Non-Teaching staff of Periyar University and Periyar University Centre for PG &amp; Research Studies. IQAC intends to continue the same for the academic year 2024-2025. Therefore, IQAC seeks permission form the committee to invite proposals from departments and centres to organise FDP/ATP/EDP.</p> <p><b>This matter is placed before the IQAC Committee for Approval.</b></p>
	<p><b>It has been suggested that the IQAC allocate Faculty Development Programs (FDPs) or Administrative Training Programs (ATPs) for department(s), ensuring that FDPs/ATPs are scheduled monthly and distributed evenly throughout the year.</b></p>
7.	<p><b>Signing of MoU with Globelink WW India Pvt.Ltd., Chennai</b></p> <p>Periyar University signed a MoU with Globelink WW India Pvt.Ltd., Chennai on 04.03.2024 [IQAC Committee approved signing of this MoU in its meeting held on 01.09.2023; Item No.11]. On the same day, a special lecture programme was</p>

	<p>organised by the IQAC for the final year students of commerce, economics and management studies.</p> <p><b>This matter is placed before the IQAC Committee for Information</b></p>
	<b>Noted</b>
	<b>Table Agenda</b>
8.	<p><b>Integrating Sector Skill Councils (SSCs) Contents into the University Syllabus</b></p> <p>The IQAC conducted a program titled "National Skill Development Corporation: Sector Skill Councils (SSCs) – Integration with University Syllabus" for all faculty members of the university department on 07.03.2024. In light of this initiative, the IQAC seeks approval to issue a circular to all Chairmen of the Board of Studies (University department) to integrate skill content from pertinent Sector Skill Councils into one of their existing courses.</p> <p><b>This matter is placed before the IQAC Committee for approval</b></p>
	<b>Approved</b>
9.	<p><b>Green Audit/ Energy Audit / Environmental Audit</b></p> <p>To enhance our standing in the NAAC accreditation and other rankings with regard to Green Campus Activities, it is imperative to conduct an annual Green Audit, Energy Audit, and Environmental Audit. Therefore, the IQAC requests permission to instruct the Professor and Head of the Department of Environmental Studies to initiate the necessary procedures for conducting these audits for the academic year 2023-24.</p> <p><b>This matter is placed before the IQAC Committee for approval</b></p>
	<b>Approved</b>
10.	<p><b>Constitution of a Committee for monitoring Green Campus Initiative</b></p> <p>A committee was duly constituted by the Hon'ble Vice Chancellor (Order dated 02.01.2024) to propose measures for the Green Campus Initiative. The aforementioned committee submitted its report on 18.04.2024. It is imperative to note the necessity of monitoring the progress of the green campus initiative to ensure its effective implementation and to consistently address any gaps therein. Therefore, the IQAC seeks permission to establish a special committee, duly constituted by the Hon'ble Vice Chancellor, tasked with monitoring and submitting periodic reports (monthly) to the IQAC.</p> <p><b>This matter is placed before the IQAC Committee for approval</b></p>
	<b>Approved</b>
11.	

	<p><b>Gap Analysis</b></p> <p>The IQAC is actively pursuing measures to achieve a higher NAAC accreditation by implementing quality enhancement initiatives in Teaching, Research, Outreach, and Administrative activities. It is essential to identify the gaps hindering the attainment of a favorable NAAC accreditation at the departmental level. In this regard, the IQAC requests permission from this committee to conduct department-IQAC coordinators meeting for Gap Analysis, consequently conduct a gap analysis through them, and to obtain report regarding their respective departments.</p> <p><b>This matter is placed before the IQAC Committee for approval</b></p>
	<p><b>Approved</b></p>
12.	<p><b>Centre for PG and Research Studies – Self Appraisal Proforma: Data collection for the Academic year 2022-23</b></p> <p>A committee was duly appointed by the Hon'ble Vice Chancellor through an order dated 02.01.2024 to develop a New Proforma for Faculty Self-Assessment. The committee submitted its report to the IQAC on 18.03.2024. Following approval from the Vice Chancellor, the New Proforma titled "Self-Appraisal Proforma for Faculty Performance" was distributed to faculty members on 12.04.2024 to gather their data for the academic year 2022-23. Now, The IQAC kindly requests permission to implement the same process at the Centre for Post Graduate and Research Studies, Dharmapuri.</p> <p><b>This matter is placed before the IQAC Committee for approval</b></p>
	<p><b>Approved</b></p>
13.	<p><b>Centre for PG and Research Studies - Feedback Collection: 2023-2024</b></p> <p>Annually, feedback from stakeholders including students, alumni, employers, and faculty members must be collected, analyzed, and compiled into a report for NAAC purposes. The IQAC has been collecting such feedback for the academic year 2023-2024 since the first week of April. In continuation, the IQAC seeks approval to extend this process to the Centre for Post Graduate and Research Studies, Dharmapuri, with the intention of completing it before 15.06.2024, aligning with the timeline of the main campus.</p> <p><b>This matter is presented before the IQAC Committee for approval.</b></p>
	<p><b>Approved</b></p>

  
 22.04.24  
 [Director- IQAC]

  
 22-4-24  
 [Chairman - IQAC]  
 Vice-Chancellor  
 Periyar University  
 Salem-636 011  
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